

# ELIAS MOTSOLEDI LOCAL MUNICIPALITY

P O BOX 48  
GROBLERSDAL  
0470  
Tel: 013-262 3056



Civic Centre  
2<sup>nd</sup> Grobler Avenue  
GROBLERSDAL,  
0470

Elias Motsoaledi Local Municipality (EMLM) with its seat in Groblersdal Limpopo Province is an equal opportunity employer. In the filling of vacant posts hereunder, the objectives of s195(1)(i) of the Constitution of the Republic of South Africa, 1996, the Employment Equity imperatives as defined by the Employment Equity Act 55 of 1998 as well as the relevant Human Resources prescripts of EMLM will be taken into consideration.

## INTERNAL ADVERT

### POST NO: 01

JOB TITLE	SUPERVISOR: OPERATORS
NO OF POSTS	ONE (1)
DEPARTMENT	INFRASTRUCTURE DEVELOPMENT
TERM OF APPOINTMENT	PERMANENT
PLACE OF WORK	GROBLERSDAL
PAY RANGE	R258,438.95 – R290,990.36 pa. (Excluding Benefits)
REF NO	SO-01
QUALIFICATIONS	<ul style="list-style-type: none"><li>• Standard 7 / Grade 9 Report or Adult Basic Education and Training (ABET) Level 3/4 Certificate or Higher.</li><li>• Code 10 / 14 driver's license.</li></ul>
EXPERIENCE	Minimum of 3 years' relevant experience
Knowledge and scope of work (KPA)	<ul style="list-style-type: none"><li>• Supervise road maintenance team within Elias Motsoaledi Local municipality.</li><li>• Supervise or allocate daily work to operators.</li><li>• Ensuring that safety devices, controls, and lubricant levels on Municipal yellow and white fleet are reported and maintained on time..</li><li>• Ensure that allocated tasks are completed prior to moving off-site.</li><li>• Perform routine road maintenance inspection and plan the maintenance accordingly</li><li>• .Ensuring that operator perform their daily work according to the schedule</li></ul>

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**POST NO: 02**

JOB TITLE	ROLLER OPERATOR
NO OF POSTS	ONE (1)
DEPARTMENT	INFRASTRUCTURE DEVELOPMENT
TERM OF APPOINTMENT	PERMANENT
PLACE OF WORK	GROBLERSDAL
PAY RANGE	R224,159.73 – R252,407.90 pa. (Excluding Benefits)
REF NO	RO-02
MINIMUM QUALIFICATIONS REQUIREMENTS	<ul style="list-style-type: none"><li>• Standard 7 / Grade 9 Report or Adult Basic Education and Training (ABET) Level 3/4 Certificate or Higher.</li><li>• Code 10 / 14 driver's license plus PDP</li></ul>
EXPERIENCE	1-2 years Municipal Environment Experience
Knowledge and scope of work (KPA)	<ul style="list-style-type: none"><li>• Responsible for road maintenance within Elias Motsoaledi Local municipality.</li><li>• Responsible for operating the Grader / TLB.</li><li>• Inspecting safety devices, controls, and lubricant levels on the Grader / TLB and reporting to the immediate superior.</li><li>• Ensuring that the Grader / TLB is clean and serviced on time.</li><li>• Ensure that allocated tasks are completed prior to moving off-site.</li><li>• Record tasks allocated daily and submitted to the supervisor for records.</li><li>• Communicate with the supervisor and representative specific to site on scope of work to be done.</li><li>• Ensuring that daily operations resume at the beginning of the working day</li></ul>

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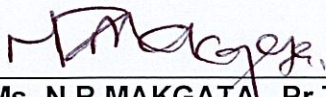
<b>POST NO: 03</b>	
<b>JOB TITLE</b>	<b>TIPPER TRUCK OPERATOR</b>
<b>NO OF POSTS</b>	<b>ONE (1)</b>
<b>DEPARTMENT</b>	<b>INFRASTRUCTURE DEVELOPMENT</b>
<b>TERM OF APPOINTMENT</b>	<b>PERMANENT</b>
<b>PLACE OF WORK</b>	<b>GROBLERSDAL</b>
<b>PAY RANGE</b>	<b>R224,159.73 – R252,407.90 pa. (Excluding Benefits)</b>
<b>REF NO</b>	<b>TTO-03</b>
<b>MINIMUM QUALIFICATIONS REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• <b>Standard 7 / Grade 9 Report or Adult Basic Education and Training (ABET) Level 3/4 Certificate or Higher.</b></li> <li>• <b>Code 10 / 14 driver's license plus PDP</b></li> </ul>
<b>EXPERIENCE</b>	<b>1-2 years Municipal Environment Experience</b>
<b>Knowledge and scope of work (KPA)</b>	<ul style="list-style-type: none"> <li>• Responsible for road maintenance within Elias Motsoaledi Local municipality.</li> <li>• Responsible for operating the Tipper Truck</li> <li>• Inspecting safety devices, controls, and lubricant levels on the Tipper Truck and reporting to the immediate superior.</li> <li>• Ensuring that the Tipper Truck is clean and serviced on time.</li> <li>• Ensure that allocated tasks are completed prior to moving off-site.</li> <li>• Record tasks allocated daily and submitted to the supervisor for records.</li> <li>• Communicate with the supervisor and representative specific to site on scope of work to be done.</li> <li>• Ensuring that daily operations resume at the beginning of the working day</li> </ul>

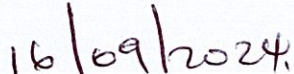
Applicants for these posts must submit the fully completed and signed official **“Application Form for Employment Staff Members Post(s)”** which can be downloaded from the Elias Motsoaledi Local Municipality’s website at [www.eliasmotsoaledi.gov.za](http://www.eliasmotsoaledi.gov.za) or obtainable from the HR Office and must be accompanied by **their detailed curriculum vitae with proven experience, contactable references**, and competency requirements of the posts registration with a relevant professional body if applicable, disclosing full details of any dismissal for misconduct or substandard performance and any disciplinary actions, whether pending or finalized instituted against the applicant from current and previous employment, **recently (not older than 3 months old) certified copies of academic qualification(s) (NB: Grade 9 Report / or Higher and certified Identity Document (ID))**. It is the responsibility of applicants to meet the minimum requirements before applying. Any misrepresentation or failure to disclose material information is a breach of the Code of Conduct for Municipal Staff. The successful applicant(s) shall be required to sign an employment contract, disclosure of benefits and interest, and where applicable or necessary performance agreement, undergo screening and vetting.



Late, faxed, e-mailed, or **applications not made on the prescribed official application form shall not be considered**. Canvassing Councilors or officials for the appointment is strictly prohibited and will automatically disqualify the applicant. Failure to submit all the required documents shall render the application invalid. Should you not hear from the Municipality within 30 working days after the closing date, regard your application as unsuccessful. The Municipality reserves the right not to appoint these posts. Enquiries shall be directed to the Manager of Human Resources Management and Development Mr. Mafiri L.M @ 013 262 3056 and applications forwarded to: **The Municipal Manager, Elias Motsoaledi Local Municipality, P.O Box 48, Groblersdal, 0470**, or hand-delivered to the Office of the Manager Human Resources Management and Development, 2<sup>nd</sup> Grobler Avenue, Groblersdal, 0470.

**The closing date shall be 04 October 2024 at 16H15.**

  
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Ms. N.R MAKGATA, Pr Tech Eng  
MUNICIPAL MANAGER

  
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DATE